

MINUTES OF THE MEETING OF THE FAIRFAX COUNTY REDEVELOPMENT AND HOUSING AUTHORITY

January 28, 2016 Regular Meeting

NOTE: Prior to convening its January 28, 2016 Regular Meeting, the Fairfax County Redevelopment and Housing Authority (FCRHA) hosted the annual Conrad Egan Excellence Awards Ceremony. Named for former FCRHA Chair Conrad Egan, Excellence Awards were presented as follows: for Achievement, Casey Sheehan, Contract Analyst III, Financial Management Division; for Service, John Turner, Branch Chief, Rental Services Division; for Leadership, Elisa Johnson, Director of the PROGRESS Center, Rental Services Division and Russell Lee, Director, Rental Services Division; and for Collaboration, the Fairfax County Accessible Housing Registry Team including Toni Clemons-Porter, Rikki Pollack and Navneet Sohi.

On January 28, 2016, the Commissioners of the Fairfax County Redevelopment and Housing Authority (FCRHA) met in the FCRHA Board Room, One University Plaza, 4500 University Drive, Fairfax, Virginia.

CALL TO ORDER

FCRHA Chair Robert Schwaninger called the Meeting of the FCRHA to order at 7:00 p.m. Attendance was as follows:

PRESENT

Robert Schwaninger, Chairman
Willard Jasper, Vice Chair
Matthew Bell
John Betts
Christopher Craig
C. Melissa Jonas
Richard Kennedy
Albert J. McAloon

ABSENT

Robert C. Carlson
Rod Solomon
H. Charlen Kyle

Also present at the meeting were the following staff of the Department of Housing and Community Development (HCD): Thomas Fleetwood, Acting Director; Robert Easley, Deputy Director, Operations; Hossein Malayeri, Deputy Director, Real Estate, Finance and Development; Russell Lee, Director, Rental Services; Elisa Johnson, Director, PROGRESS Center, Rental Services; Aseem Nigam, Director, Real Estate Finance and Grants Management (REFGM); Robert Fields, Interim Associate Director, Grants Management, REFGM; David Jones, Sr. Program Manager, REFGM; Leo LeDuc, Director, Property Management; Nicole Wickliffe, Director, Asset Management; Steve Knippler, Senior Program Manager, FCRHA Policy, Reporting and Communications (PRC); Ashley Montgomery, Director, Public Affairs, PRC; Mike Trent, Network Analyst, ISS; Jodi Cienki, FCRHA Assistant. Also in attendance was FCRHA Counsel: Cynthia A. Bailey, Deputy County Attorney; Alan Weiss, Ryan Wolf and Susan Timoner, Assistant County Attorneys.

APPROVAL OF MINUTES
December 10, 2015

Commissioner McAloon moved to approve the Minutes of the December 10, 2015, FCRHA Meeting, which Commission Jonas seconded. The motion carried with Commissioner Bell recorded as abstaining.

CITIZEN TIME

The FCRHA Chair opened Citizen Time at 7:02. No one had signed up in advance and no one in the audience wanted to speak. Accordingly, the Chair closed Citizen Time at 7:02.

ADMINISTRATIVE ITEMS

1.

RESOLUTION NUMBER 01-16

Approval to Release for Public Comment the Draft Fairfax County Redevelopment and Housing Authority Moving to Work Plan for Fiscal Year 2017, and Authorization to Advertise a Public Hearing on the Draft Plan

BE IT RESOLVED THAT the Fairfax County Redevelopment and Housing Authority (FCRHA) approves, for the purpose of seeking public comment, the Draft Moving to Work Plan as presented to the FCRHA at its meeting on January 28, 2016; and

BE IT FURTHER RESOLVED THAT the FCRHA authorizes the Fairfax County Department of Housing and Community Development to advertise a public hearing on the Moving to Work Plan to be held at the FCRHA meeting on March 10, 2016.

Commissioner Kennedy moved to adopt Resolution Number 01-16, which Commissioner McAloon seconded. The motion passed unanimously.

2.

RESOLUTION NUMBER 02-16

Authorization to Submit to the U.S. Department of Housing and Urban Development (HUD) the Fairfax County Redevelopment and Housing Authority (FCRHA) Rental Assistance Demonstration-Specific Significant Amendment to the Moving to Work (MTW) Plan for Fiscal Year 2016

BE IT RESOLVED THAT the Fairfax County Redevelopment and Housing Authority (FCRHA) authorizes the submission to the U.S. Department of Housing and Urban Development (HUD) of the FCRHA Rental Assistance Demonstration (RAD)-Specific Significant Amendment to the Moving to Work (MTW) Plan for Fiscal Year 2016, as presented to the FCRHA at its meeting on January 28, 2016.

Commissioner McAloon moved to adopt Resolution Number 02-16, which Commissioner Jasper seconded. The motion passed unanimously.

3.

RESOLUTION NUMBER 03-16

Extending the Five-Year Fairfax County Redevelopment and Housing Authority (FCRHA) Strategic Plan through Fiscal Year 2017

NOW THEREFORE, BE IT RESOLVED, THAT the Fairfax County Redevelopment and Housing Authority (FCRHA) approves extending the currently adopted Five-Year FCRHA Strategic Plan through Fiscal Year 2017, as described in the Administrative Item presented on January 28, 2016.

Commissioner Kennedy moved to adopt Resolution Number 03-15, which Commissioner Bell seconded.

The motion passed on a roll call vote as follows:

AYE

Robert Schwaninger, Chairman
Willard Jasper, Vice Chair
Matthew Bell
Christopher Craig
C. Melissa Jonas
Richard Kennedy
Albert J. McAloon

NAY

John Betts

ABSTAIN

4.

RESOLUTION NUMBER 04-16

Authorization to Advertise a Public Hearing for the Fairfax County Redevelopment and Housing Authority (FCRHA) FY 2017 Proposed Budget and the Certification that the FY 2017 Proposed Budget is Consistent with the Proposed FCRHA Strategic Plan – Action Plan for FY 2017

WHEREAS Title 36 (Housing Authorities Law) of the Code of Virginia requires that “Before any [housing] authority gives final approval to (i) its budget or (ii) any request for funding for submission to the governing body, the authority shall hold at least one public hearing to receive the views of citizens within the area of operation of the authority.”

NOW THEREFORE, BE IT RESOLVED, THAT the Fairfax County Redevelopment and Housing Authority (FCRHA) authorizes the scheduling of a public hearing on the FY 2017 Proposed Budget and the certification of the proposed budget as consistent with the proposed FCRHA Strategic Plan – Action Plan for FY 2017, at its Regular Meeting on March 10, 2016.

Commissioner Jasper moved to adopt Resolution Number 04-16, which Commissioner Jonas seconded. The motion passed unanimously.

INFORMATION ITEMS

1. Fairfax County Redevelopment and Housing Authority Regular Meeting Summary – December 10, 2015
2. Minutes of the Housing Ownership, Management and Security Committee Meeting – January 20, 2016
3. Minutes of the Finance Committee Meeting – January 20, 2016
4. Rental Assistance Demonstration (RAD) Status Report – Brief Discussion
5. FY 2015 Audited Financial Statement, Single Audit, and Internal Audit Reports – Brief Discussion
6. Fiscal Year 2017 Community Development Block Grant and HOME Investment Partnership Funding Allocations Recommended by the Consolidated Community Funding Advisory Committee and Fairfax County Redevelopment and Housing Authority Working Advisory Group – Brief Discussion

7. Fairfax County Redevelopment and Housing Authority Calendar of Meetings –
February and March 2016

CLOSED SESSION

Commissioner Craig moved that the Fairfax County Redevelopment and Housing Authority ("FCRHA") go into Closed Session, pursuant to Virginia Code Section 2.2-3711(A)(7), for discussion of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the FCRHA, and pursuant to Virginia Code Section s.s-3711(A)(8), for consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. Commissioner Bell seconded the motion.

The motion carried and the FCRHA went into Closed Session at 7:18 p.m.

OPEN SESSION RESUMES

Commissioner Craig moved that the members of the FCRHA certify that to the best of their knowledge only public business matters lawfully exempted from the open meeting requirements prescribed by the Virginia Freedom of Information Act and only matters identified in the motion to convene Closed Session were heard, discussed or considered by the FCRHA during Closed Session. Commissioner Bell seconded the motion.

The FCRHA took the following roll call vote:

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
Robert Schwaninger, Chairman		
Willard Jasper, Vice Chair		
Matthew Bell		
John Betts		
Christopher Craig		
C. Melissa Jonas		
Richard Kennedy		
Albert J. McAloon		

The motion carried unanimously by the commissioners present and the Open Meeting resumed at 7:34 p.m.

BOARD MATTERS – See Attachment #1

ADJOURNMENT

Commissioner Kennedy moved to adjourn the meeting at 7:48, which Commissioner Jasper seconded. The motion carried unanimously.

(Seal)

Robert Schwaninger, Chairman

Thomas Fleetwood, Assistant Secretary